

June 26, 2022, Knife River Lutheran Church Council Meeting

Present: Pastor Susan, Bjorn O., Sharon S., Craig W., Bill M., Nancy D., Helene H., Randi A., Vicky G.

Quorum was determined

Opening prayer by Pastor Susan

Approval of Agenda – Craig (m), Nancy (s) – Approved

Treasurer's Report – Motion to approve – Craig (m), Randi (s) – Approved

Pastor's Report was reviewed

VBS will be three days, August 9,10 and 11. Time TBD. Native American themed

No other committee reports.

Old Business

KRLC Pandemic Planning

Posting of colored sheets to indicate level of concern, as stated by the CDC on the church doors.

Purchasing Guidelines and Procedures

Discussion on past purchase of freezers. We now have one in the kitchen that the church will keep.

Discussion on how to set up procedures and what amount. \$500?

Bjorn will continue to work on this.

Kitchen Use Policy

Who will schedule events?

Food Safety Kitchen Manager needed.

Should we open the kitchen up to be used by external parties?

Should outside people be allowed to use appliance? Especially the stove?

David G., Vicky G. and Phil B. have been asked to look into this more.

A checklist of what needs to be done before, during and after use is being developed.

If we open it up to outside parties, they will need to have a person in charge to make sure things on the checklist are completed. There would also need to be a Church person to work with this person and ensure all is done.

This is a work in progress.

Concern was stated about allowing everyone to use the stove. There was an issue where gas was coming into the kitchen/church due to the pilot light having been shut off, but someone turned a valve on. The church basement was full of gas.

The main valve is now turned off and locked. Discusses allowing only a few people to be able to unlock this valve.

It was suggested to get a short job description for the Kitchen Coordinator written up and published to see if anyone is interested.

New Business

Custodian Review

They are paid \$150/week.

Groups who use the church (ex. Quilting class event) aren't sure what/how much to clean when they are done. Need some clarification of this.

Need a person to order paper products. This was done by the custodian, but that is no longer the case. Perhaps have people create a list and put on the refrigerator in the kitchen, and then it's someone's job to order what is needed. Pastor will ask Melanie if she is willing to be the person to order paper products for the kitchen.

Memorial Garden – Mosaic Removal, Railing and Landscape Phase 3

Council took a field trip outside to look over the area and have a better understanding of what was being proposed.

Railing

Notes and bid from Dale Burton were supplied to the Council to consider.

We can get other bids or do the work ourselves if we want.

It was suggested that rather than doing what was proposed, we put up a simple railing at the bottom of the rocks, on the sidewalk that goes up to the sidewalk that goes to the street.

Extending that railing about 10 feet along the sidewalk that goes to the street. This will help with mobility going up and down that incline, protect people from cutting the corner getting to the sidewalk that goes to the street (and possibly tripping due to unlevel terrain) and hopefully deterring people from walking on the rocks.

It was also suggested to put in about 4 steps in the rocks, with railing on both sides, so people could get from the lawn to the lower sidewalk. This would shorten the walk from the grill area to where food is served.

Safety is the priority.

After discussion, there was interest in these two suggestions.

Bjorn and Craig will work up a sketch to show Dale/Men's Group what we would like. There would be no upper railing or railing along the garden side of the sidewalk.

Mosaics

Bill B. had offered to pay for an epoxy to put over one of the mosaics, to see if that would help protect the mosaic and keep it from sinking. The Council would like to try this experiment.

Motion made to do so – Helene (m), Vicky (s) – Approved

Craig reminded everyone that the mosaic with epoxy needs to be level with the surrounding concrete.

Landscape Phase 3

A list of what Phase 3 would entail was presented to the Council.

Council voiced concern about keeping green open space at the top of the hill.

Layout of where plants and trees would be placed was unclear.

Care of new plants was a concern.

Discussion on who/how it was decided that a burr oak was planted in the green space at the top of the hill.

This green space is the best place for VBS outside activities, is used by community for sliding and has been used for the Fall Fest.

After discussion a motion was made that stated:

That it would be best to preserve the green space at the top of the hill for church and community activities, which is in accordance with the Church Mission Statement. Because of this, Phase 3 of the Landscape Plan, does not fit with the Church's Mission Statement. Any further grounds alterations needs to be approved by the Council.

Sharon (m), Helene (s) – Approved

In the future, landscaping ideas with layout pictures/drawings would help the Council visualize what is being presented.

Announcement Board

The outside Announcement Board needs to be repaired/replaced. There is money to cover this in the Capital Improvement Fund. It was moved that Council approve that funds be used from this Fund to repair/replace the Board. – Helene(m), Bill (s) – Approved.

Whaley Benefit

It was decided that people could donate money, through the Church, that would be given to the Whaley family.

Julebyen us of Church basement

Council approved the use of the lower level and kitchen for baking and preparation of hot beverages.

Approved the use of the AED, as long it was returned for Church service on Sunday.

Basement being used for a warming area for volunteers is approved IF a supervisor is there, while the lower level is open, to ensure no one goes upstairs and someone makes sure the lower level is cleaned. Helene will talk to the custodian service to see if they will do the cleaning on Sat. afternoon, so it is ready for church on Sunday. Julebyen would pay for this cleaning.

There was discussion about the church being mentioned in advertising for the Julebyen. It was stated that saying the KRLC supports the Julebyen was acceptable. Although no formal approval was given. (The meeting had been long, and people were ready to be done)

Suggested we should discuss creating a Strategic Plan for Property Finances at our next meeting.

Next meeting – August 14, 2022 – 10 a.m.

Lord's Prayer

Motion to adjourn – Sharon (m), Vicky (s) – Approved
Adjourned at 12:45 p.m.

Respectfully submitted
Sharon Shelerud - Secretary